

Agenda

I hereby give notice that an Annual Meeting of **FRANKTON PARISH COUNCIL** will be held in **Bourton Village Hall** on **Tuesday 27th May 2025** starting at **6.30pm**, to which you are summoned for the transaction of the following business.

Summons	Cllr Bert Mitchell, Cllr Adrian Gardner, Cllr Tracy Doherty & Cllr Lizzie Smith, Cllr Mark Thompson
Invitees	The General Public, Cllr Jonathon Bennett (RBC), and Cllr Jill Vince-Simpson (RBC), Cllr John Keeling (RBC), Cllr Dale Keeling (WCC)
Meeting Chair	Cllr. Bert Mitchell.
Minute Taker	Helen Stewart (Parish Clerk) <i>HStewart</i>

Notice

Photography, reporting, filming, or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting and filming may take place.

Agenda Number	Item
1.	Election of the Chair To elect a chair for 2025-26
2.	Election of the Chair To elect a vice-chair for 2025-26
3.	Constitution Documents Councillors to complete and submit the following documentation to the Clerk:- a. Code of Conduct b. Declarations of Interests c. Acceptance of Office (Chair only) To confirm and agree the following policies: d. Standing Orders e. Financial Regulations f. Scheme of Delegation to the Proper Officer g. Civility and Respect Policy
4.	Finances To accept the Report of the Internal Auditor 2024-25 To agree the Annual Governance Statements 2024-25 To agree the Annual Accounting Statements 2024-25
5.	Any Other Business Councillors are respectfully reminded that this is an opportunity to raise any items not already listed on the agenda to be discussed at the next meeting or share information that does not require a decision.
6.	Date of Next Meeting and Future Meetings Ordinary Meeting – Tuesday 8 th July 2025 – 7pm